



PUEBLO WEST METROPOLITAN DISTRICT

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**REGULAR BOARD MEETING
729 E. GOLD DRIVE
TUESDAY, NOVEMBER 26, 2019 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 729 E. Gold Drive, Pueblo West, Colorado, on November 26, 2019; at the hour of 6:00 P.M. President Proal called the Regular Meeting to order.

- A. CALL TO ORDER**, President Doug Proal
- B. INVOCATION**, Ron McPheeters, Amazing Grace Fellowship
- C. PLEDGE OF ALLEGIANCE** – Cub Scout Pack 27

D. ROLL CALL

President Proal called the roll: Director Mike French, Director Judy Leonard, Director Matt Smith, Director Terry Zupan, and President Doug Proal were present.

Also present was Nina Vetter, District Manager; Harley Gifford, General Counsel; Laura Savage, District Clerk; Jay-Michael Baker, Communications and Engagement Manager; Jennifer Pearson, Human Resources Manager; Ken Roberts, Facilities Manager; Todd Hutchens, Fleet Manager; Roni Kimbrel, Budget and Accounting Manager; Jeffrey DeHerrera, Interim Utilities Director; Shawn Winters, Assistant Engineer; and 45 audience members.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda, noting the removal of Resolution L-2. Motion was seconded by Director French. Motion unanimously passed.

F. SPECIAL INTRODUCTION

John Pickerall of the San Isabel Electric Association was introduced as the new Board Director for the Pueblo West region.

G. SPECIAL PRESENTATIONS

1. UNITED WAY OF PUEBLO COUNTY

Paula Chostner, Director of Fund Development and Campaign, and Shawn Shelton, Fundraising Chair, provided information to the Board regarding the United Way of Pueblo County and highlighted the many programs and services they provide to the region.

H. PUBLIC HEARING ON 2020 PROPOSED WATER AND WASTEWATER RATE INCREASES

At 6:13pm, President Proal recessed the regular meeting and opened the public hearing.

Jeffrey DeHerrera, Interim Public Works Director, advised board members that PWMD is in the 4th year of a 5 year plan that began in 2017. Increases for 2020 are 2% for water and 9% on sewer based on the plan. Floor was opened up to resident comments.

Mr. Joe Mahaney, 159 W. Mangrum Ct, complimented the Water Department on the chart used to show the water rates – would like to see the changes made to the water hydrants. Also suggested charging water service for lots that are privately owned but are vacant.

At 6:18pm, President Proal motioned to close the public hearing on the Proposed Water and Wastewater Rate Increases and resume the public hearing on the 2020 Proposed Budget.

I. PUBLIC HEARING ON 2020 PROPOSED BUDGET

At 6:19pm, President Proal resumed the public hearing on the 2020 Proposed Budget.

Nina Vetter, District Manager and Roni Kimbrel, Accounting and Budget Manager, presented the board with the refigured 2020 budget that showed an increase in employee compensation and lowering of expenses where available. Key goals, priorities and a balanced budget were discussed along with the vision focus of lowering employee turnover in 2020 – thus saving PWMD money. Ms. Kimbrel highlighted movement of money from general fund balance, capital funds, conservation funds and water funds.

There were no public comments. At 6:33pm, President Proal motioned to recess the public hearing and resume the regular meeting. It was moved by Director Zupan and seconded by Director Smith; motion passed unanimously.

J. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the Consent Agenda; it was seconded by Director Smith. Motion carried 5-0.

1. DISTRICT MANAGER REPORT
2. FINANCE REPORTS
3. MINUTES OF SEPTEMBER 24, 2019

K. OLD BUSINESS

1. **RESOLUTION NO. 2019-092 A RESOLUTION MODIFYING PUEBLO WEST METROPOLITAN DISTRICT'S WATER AND SEWER RATES**

Director Zupan motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Proal, Smith, Zupan, Leonard. Nays: none. Abstained: none. Motion carried 5-0.

2. **RESOLUTION 2019-093 A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, AND ADOPTING A BUDGET FOR THE PUEBLO WEST METROPOLITAN DISTRICT PUEBLO COUNTY, COLORADO, FOR THE CALENDAR YEAR 2020**

Director Zupan motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Proal, Smith, Zupan. Nays: none. Abstained: 1 – Leonard, Motion carried 4-0.

3. **RESOLUTION 2019-094 A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE PUEBLO WEST METROPOLITAN DISTRICT PUEBLO COUNTY, COLORADO, FOR THE CALENDAR YEAR 2020**

Director French motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Proal, Smith, Zupan. Nays: none. Abstained: Leonard. Motion carried 4-0.

4. **ELECTRIC UTILITY COMMISSION UPDATE (EUC)**

Nina Vetter, District Manager, updated board members on the EUC efforts of municipalization for next steps on public power. PWMD accepted the formal recommendation from the EUC moving forward with the commission.

5. **CANCELLATION OF DECEMBER 24, 2019 REGULAR BOARD MEETING**

Laura Savage, District Clerk, received board member consensus to cancel regularly scheduled board meeting for December 24, 2019.

L. NEW BUSINESS

1. **LAMAR ADVERTISING BILLBOARD SIGNS**

Adam Sanchez, Real Estate Manager, and Treven Weeks, Vice President of Lamar Advertising, presented to the board an alternative to digital signage. Treven proposed 2 signs (US 50 & McCullouch) would provide \$84,000 (or 30%) a year in revenue share. Lamar would incur 100% of installation cost, would work with the District on aesthetics of the signs, and would prepay a revenue share against the 30% if approved.

2. **RESOLUTION 2019-095 A RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION (CDOT) AND THE PUEBLO WEST METROPOLITAN DISTRICT**

Director Leonard motioned for the approval of the resolution, seconded by Director Zupan. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

3. **RESOLUTION 2019-096 A RESOLUTION AUTHORIZING THE TRANSFER OF DISTRICT DOCUMENTS FROM THE SAFE DEPOSIT BOX AT VECTRA BANK, PUEBLO WEST, COLORADO TO THE SAFE DEPOSIT BOX AT LEGACY BANK, PUEBLO WEST, COLORADO**

Director Zupan motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

4. **RESOLUTION 2019-097 A RESOLUTION SETTING PROCEDURE FOR ACCESSING AND AUTHORIZING SIGNERS FOR THE SAFE DEPOSIT BOX AT LEGACY BANK, PUEBLO WEST HELD IN THE NAME OF PUEBLO WEST METROPOLITAN DISTRICT**

Director Zupan motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

M. CITIZEN'S COMMENTS

Mr. William Thompson, 271 Acorn, a 20 year resident, expressed concern on losing good employees in the water department and that more training and leak solutions are needed.

Mr. Joe Mahaney, 159 W. Mangrum Ct, addressed the Availability Of Service fee.

N. DIRECTOR'S COMMENTS AND COMMITTEE REPORTS

Director Leonard reported on the Planning Commission and the Southeast Conservative has raised their rates.

Director Zupan reported that she is a proud grandmother of one of the Cub Scouts who participated in the Pledge of Allegiance.

O. ANNOUNCEMENTS AND EVENTS

See agenda for list.

P. EXECUTIVE SESSION

President Proal motioned to recess the regular meeting and move into executive session, then cited item as indicated below. The motion was moved by Director French and second by Director Zupan. Motion unanimously passed.

1. **§24-6-402(4)(a), C.R.S., CONCERNING THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY INTEREST; SALE OF DISTRICT OWNED PROPERTY**
2. **§24-6-402(4)(A), C.R.S., CONCERNING THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY INTEREST; PURCHASE OF PROPERTY**
3. **§24-6-402(4)(E), C.R.S., DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS; PURCHASE OF PROPERTY**

Q. ADJOURN

There being no further business to come before the Board, President Proal adjourned the meeting. The next regular meeting is scheduled for December 10, 2019 at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 729 E. Gold Drive, Pueblo West, Colorado.

Secretary

Approved xx/xx/2020