

CD Use only

Addition • Garage • Storage Bldg • Barn • Fence • Patio Cover • Deck • LS Ext. / Rev. • Cnst. Ext. • Revision • _____



Pueblo West
COLORADO

**COMMUNITY
DEVELOPMENT**

**RESIDENTIAL ACCESSORY STRUCTURES / FENCES / EXTENSIONS / REVISIONS
PLAN APPLICATION and APPROVAL**

(To be used for properties where a residence is already established.)

Owner _____ Phone _____

Property Address _____

Property Location: Tract _____ Block _____ Lot(s) _____

Mailing Address (if different from above) _____

OFFICE:

109 EAST INDUSTRIAL BLVD.
POST OFFICE BOX 7005
PUEBLO WEST, COLORADO 81007
719-547-9661 • FAX 719-547-1048

Contractor pulling permits _____ Phone _____

Address _____

ONLY COMPLETE APPLICATIONS WILL BE REVIEWED BY THE COMMITTEE OF ARCHITECTURE

Plans will be accepted until 4:00 p.m. on deadline days.

► 7 sets of plans and 1 recorded plat map for structures over 1000 sq. ft.: No larger than 11 x 17

- **Plot Plan** indicating:
 - structure(s) setbacks lot lines north arrow
 - location of all accessory structures in relation to existing structures and lot lines all easements recorded on lot
 - square footage of new structures access to new structures (when applicable)
- **Front, right, left, and rear elevations** indicating:
 - type and direction of exterior surfaces
 - windows and doors proposed grade in relation to elevations
 - height - highest peak of roof to lowest proposed grade for that elevation
- **Color sample swatch sets** indicating the proposed colors of the building exterior and trim(s). Samples of black and white need not be included in samples, but should be written in on the application.
- **Proposed landscaping plan** indicating: any revisions in landscape plan and plans to reclaim all ground disturbed during construction. Landscaping plans should be very clear about ground reclamation, including dimensions.
- **Completed current application**, with owner and contractor signatures, (if contractor is pulling permit).
- **Appropriate payment** – check or cash

Landscape check: _____ Staff Assigned _____ Date: _____

The landscaping is: Complete Some ground cover No ground cover Comments: _____

► Driveway Access permit required at time of submittal: for carports, 2nd driveway, circular drives and structures over 200 sq. ft., with a garage type door.

DATE PAID (stamp)

Applications available and fee payable at Pueblo West Dept. of Community Development 109 E. Industrial Blvd., 547-9661

| | |
|----------------------------|---|
| For Office Use only | |
| AMOUNT _____ | <input type="checkbox"/> Resubmittal / Revision |
| CHECK NO. _____ | |
| CASH - Receipt No. _____ | EMPLOYEE _____ |

Check all that apply to this application:

Square footage of original structure _____

ZONING _____

YEAR ORIGINAL STRUCTURE APPROVED _____

CORNER LOT

SINGLE-FAMILY RESIDENCE

MOBILE HOME

MULTI-FAMILY RESIDENCE

LOT CHANGE from _____ to _____ address _____
Tract Block Lot Tract Block Lot

PLOT PLAN REVISION SETBACKS APPROVED Front _____ Sides _____ Rear _____
NEW SETBACKS PROPOSED Front _____ Sides _____ Rear _____

CONSTRUCTION EXTENSION Anticipated Completion Date: _____
BRIEFLY DESCRIBE THE NEED FOR THE EXTENSION:

LANDSCAPE EXTENSION Anticipated Completion Date: _____
BRIEFLY DESCRIBE THE NEED FOR THE EXTENSION:

LANDSCAPE REVISION Anticipated Completion Date: _____
BRIEFLY DESCRIBE THE NEED FOR THE REVISION:

COLOR CHANGE
 Exterior: From _____ To _____ Roof: From _____ To _____
 Trim: From _____ To _____ Windows: From _____ To _____

Trim includes: Doors Garage Doors

SIGN: Permanent Temporary Time Sign will be up: from _____ to _____
 Attached: Dimensions: Length _____ X Width _____ X Height _____ Lighted: Yes No
 Free Standing: Dimensions: Length _____ X Width _____ X Height _____ Lighted: Yes No
Setbacks: Front _____ Sides: _____

Colors: _____ Material(s) _____

OTHER STRUCTURES (lot must have an existing residence)

ADDITION

SETBACKS:

Dimensions: Square Footage _____ (threshold up) Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

DETACHED GARAGE

Garage attached with wall, etc.

SETBACKS: Distance from House _____

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

CARPORT

Attached Detached

SETBACKS: Distance from House _____

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

STORAGE BUILDING

SETBACKS: Distance from House _____

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

BARN

SETBACKS: Distance from House (**minimum 50'**) _____

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

PATIO/PORCH COVER

SETBACKS:

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

Height: _____ (lowest point to highest roof peak) Type of Exterior Finish _____

Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

DECK

SETBACKS:

Dimensions: Length _____ X Width _____ Sq. Ft. _____ Rear _____ Sides: _____

FENCE(S)

TYPE (Material**) _____ HEIGHT: _____

cedar, pine, split rail, chain link, vinyl, etc. TYPE (Material) _____ HEIGHT: _____

OTHER _____

SETBACKS: Distance from House _____

Rear _____ Sides: _____

Dimensions: Length _____ X Width _____ Height: _____ (lowest point to highest roof peak)

Type of Exterior Finish _____ Roof Color: _____ Material: _____ Exterior Color _____ Trim Color _____

SIGNATURES I hereby confirm that the information contained in this filing is true and that all required documents submitted have been reviewed and verified as accurately depicting my development plans for this property.

X Date: _____

X _____
Signature of Property Owner

X Date: _____

X _____
Signature of Property Contractor

Pueblo West Committee of Architecture Approval

The PUEBLO WEST COMMITTEE OF ARCHITECTURE, INC. has reviewed subject submittal on this date and has approved said plans for _____ subject to the conditions checked and noted herein:

- 1. Submission of a stamped foundation plan to the PWCD office prior to excavation (additions, garages, if appropriate).
- 2. The approved landscaping plan (to include at least twenty-five (25) feet around the house, and all area disturbed by construction, is complete by _____ and the landscaping, including natural areas, is maintained thereafter. Any land disturbed beyond the scope of the landscaping plan shall be reclaimed with ground cover approved by the PWCOA. Until the landscaping is complete, weeds will be cut and kept under control.
- 2a. The approved landscaping plan for the entire lot is complete by _____, and the landscaping is maintained thereafter. Until the landscaping is complete, weeds will be cut and kept under control.
- 5. The horizontal support boards and the vertical posts for the fence are constructed to the inside of the property, or in a shadow box manner.
- 7. The accessory building addition is colored to match the dwelling and detached structures do not exceed 15' in height.
- 8. Prior to any excavation work, the property lines and construction area shall be clearly marked and a lavatory placed on the site. Adjacent lots shall not be disturbed or damaged by construction traffic and equipment. All trash shall be contained, containers emptied when full, and the construction area and the surrounding lots be kept free of construction debris.
- 9. Construction is completed within 180 days 90 days 60 days of the approval date of _____.
- 11. Additional provisions as follows:
 - a. that a more detailed landscape plan be submitted by _____.

OTHER: _____

Any item not listed and shown on elevations and plot plan is not included in this approval.

A Regional Building permit, if needed, shall be obtained and construction shall commence within 30 days of the Committee's approval. If the permit is not obtained, this approval will be void, and the applicant shall be required to reapply for approval, which includes full fee payment. The actual construction period shall not exceed the approval time shown above without committee approval. Failure to comply with these time limitations automatically terminates Committee approval. It is subject to compliance with the Rules and Regulations if the Committee and with the Recorded Declaration of Reservations, requirements of the County of Pueblo, and State Statutes.

★ ★ ★ ★ Any change in the approved plans and specifications will automatically revoke this approval. ★ ★ ★ ★

Approved _____ by the PUEBLO WEST COMMITTEE OF ARCHITECTURE, INC.
date of approval

Authorized COA Signature

**PUEBLO WEST METROPOLITAN DISTRICT
DRIVEWAY ACCESS CHECKLIST**

COA PLOT PLAN:

Does the plot plan show the dimensions of the proposed structure? Yes No

Does the plot plan show the distance to the property lines from the sides & rear of the proposed structure?
 Yes No

DETERMINING IF YOU NEED A DRIVEWAY ACCESS PERMIT:

Is this structure **larger than 200** square feet with a *double door* or a **Carport**? Yes No

*If you answered **yes** then a driveway access permit and a \$150.00 fee are **required at the time of filing your Residential Accessory Application.***

NOTE: Public Works Engineers reserve the right to determine if a driveway access and/or an update to the current access, is required; please direct all questions or concerns about the driveway access requirements by calling (719) 547-9801.

A PLOT PLAN IS REQUIRED WITH THE DRIVEWAY ACCESS PERMIT:

All proposed structures larger than 200 square feet and carports are **required to show** how access will be taken from public right-of-way to the proposed structure. Looking at the plot plan, answer the questions below.

Does the plot plan **show** the **path** of access from the structure to the right-of-way? Yes No

Does the plot plan **show** the **location** of the new/existing driveway? Yes No

Does the plot plan **show** the **width** of the proposed access at the property edge? Yes No

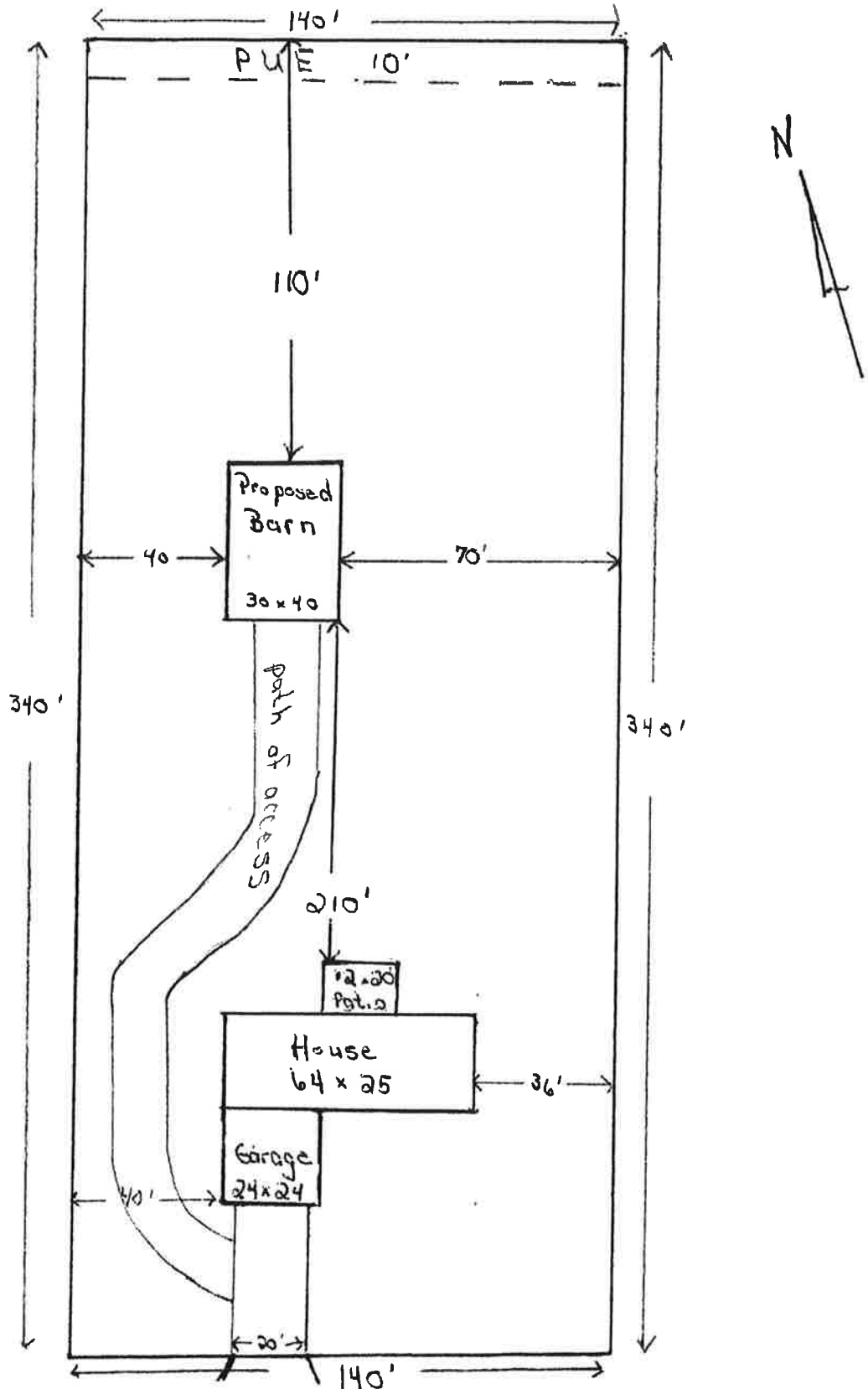
Does the plot plan **show** the **distance** of the proposed access to the **property lines**? Yes No

Does the plot plan show the distance between existing and proposed driveways? Yes No N/A

Staff: _____

Date: _____

Sample Plot Plan



Scale 1" = 40'

Address :

Tract : Block : Lot :