



# PUEBLO WEST METROPOLITAN DISTRICT

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**REGULAR BOARD MEETING  
109 E. INDUSTRIAL BOULEVARD  
TUESDAY, SEPTEMBER 25, 2018 – 6:00 P.M.**

## **MINUTES**

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on September 25, 2018; at the hour of 6:00 P.M. President Zupan called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**

### **D. ROLL CALL**

President Zupan called the roll: Director Matt Smith, Director Doug Proal, Director Mike French, Director Judy Leonard, and President Terry Zupan were present.

Also present was Harley Gifford, Interim District Manager; Laura Savage, Assistant to the District Manager; Vicky Murray, Veterans Fellow; Jay-Michael Baker, Communications and Engagement Manager; Kim Swearingen, Utilities Director; Brad Curtis, Public Works Director; Shawn Winters, Public Works Engineer; Rusty Ethredge, Collections and Distribution Manager; Carol Cosby, Parks and Rec Director; and 14 audience members.

### **E. APPROVAL OF AGENDA**

President Zupan motioned for the approval of the agenda; it was moved by Director French and seconded by Director Leonard. Motion unanimously passed.

### **F. SPECIAL INTRODUCTIONS**

Laura Savage introduced Vicky Murray, who is the newest Veterans Local Government Management Fellowship participant. Ms. Murray will be assisting with administrative and human resources.

### **G. CITIZEN'S COMMENTS**

David Lucero, Law Enforcement Bureau Chief from Pueblo County Sheriff's Office, reported on the success of the Neighborhood Watch Program. With the assistance of the program, as well as citizens' tips, they were able to identify and take in to custody the suspect responsible of several automobile thefts and burglary occurring on the south side of Pueblo West. This led to solving six additional cases of thefts from autos as well as three burglaries in our community. Citizens are encouraged to continue showing support to the program and to contact David or the sheriff's office if anyone wanted to participate in the program.

Boyd Hooley, resident of Citadel Circle, indicated that he attended the board meeting of August 28<sup>th</sup>, 2018 then inquired about an update on Grouse and Briscoe road conditions. Mr. Gifford stated that later during the meeting there would be an item covering an update on the subject. Mr. Hooley mentioned that there was never a discussion regarding the speed limit on the road. Lastly, he explained that when the property was turned over from McCulloch, some property was turned over to the District for roads and some parcels just had a sign that the property was for sale. He questioned why there hasn't been the use of a realtor to sell this property. He believes we have a better chance to sell it that way.

George Lopez, resident of Circle, also expressed concern regarding the speed limit of Grouse and Circle and indicated he would wait until it was discussed later on during the meeting.

G. T. Davis, moved to Pueblo West over two years ago. When looking for a home one of the criteria he considered was low crime. He used a home search website that indicated low crime where he purchased his home, and two weeks ago, he had his truck and home burglarized, tools stolen, as well as meat from his freezer. He decided to be part of the solution and seek out Neighborhood Watch. He realized that there was not an active Neighborhood Watch in his area, volunteered to serve as the block captain, and introduced himself to his neighbors. Through research he realized that many of his neighbors as well as other Pueblo West residents are dissatisfied with the crime rate in the area. He stated statistics found online regarding Pueblo West crime rates, and indicated that whether or not these statistics were accurate, as these are the statistics that potential residents and business will find. He introduced a program called Citizens Patrol and indicated that he emailed the board the information about the program. This program involves training for the residents. He does not want to replace the Sheriff's Department, but he wants to be part of the solution. He thanked the Sheriff's Department. David Lucero intervened to indicate that the statistics are inaccurate because they include Pueblo County as a whole and claimed that we have a decrease in crime in Pueblo West. He also noted a yearly presentation is given to the board where they do a five year comparison. Overall, there has been a decrease in the crime rate.

Jason Strickland of 459 Avenida del Oro attended the September 11, 2018 meeting and indicated he would wait until the topic is covered later in the meeting by Mr. Winters.

## **H. COMMITTEE REPORTS**

Director Leonard attended the Planning Commission Board Meeting and none of the items pertained to Pueblo West. She also has a meeting with Mr. Paul Flack who is doing the Hill Ranch Revegetation and requested an item on the next meeting agenda to discuss some important points.

Director French reported on the Road Task Force that met on September 19. An update was provided on the Federal Land Access Program (FLAP) which involves the District's public access to the reservoir. There is overlap in grant money with the Pueblo County 1A funds that was voted on. Staff is working on details and the Federal government will manage bidding and engineering. It includes trail system from Pueblo West High School to McCulloch, pedestrian bridges, and bike overpass connections. Project completion date projected to be in 2021 or 2022. There will be a session scheduled with the County Commission and District Board to discuss issues. Director French also reported on the High Risk Rural Roads (HRRR) grants which will be funded 100 percent from the District on grants between the State and the District. The three projects will be the Spaulding and Capistrano intersection, lane widening at the high school, and McCulloch and Platteville intersection. An IGA discussion took place and it is proposed that a new one will be written with no major changes from the current IGA. Director French reported on the remaining SDS project funds, which is approximately \$5 million dollars. The County plans work on the box draining structure north of Paseo Dorado and Purcell. The project is slated to start in the spring of 2019, and should take approximately 120 days. The final stage of this project will be taking care of Purcell Blvd from Industrial to Platteville. Mr. Gifford and Mr. Curtis are coordinating a session on the FLAP Grant Funding. Lastly, Director French reported on the Desert Hawk Management Board meeting. The golf course is in good condition and will be undergoing reseeding and intense mowing in particular around the 12<sup>th</sup> Hole area. They have developed a five year replacement program for equipment. The Junior Golf program is a top rated one which comes from the PGA. The number of rounds played are up 15 % from last year. They are in the process of putting together their draft 2019 budget. The next meeting will be on December 5, 2018 at the County Courthouse. Director French explained that staff needs to look at the golf course entrance at McCulloch due to irrigation issues. One of the solutions is to remove about 5 feet of sod and remove two sprinklers.

## **I. DIRECTOR'S COMMENTS**

There were no comments.

## **J. APPROVAL OF CONSENT AGENDA**

Director French motioned for the approval of the Consent Agenda, seconded by Director Smith. Ayes: Leonard, French, Proal, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

- 1. FINANCIAL REPORTS**
- 2. DISTRICT MANAGER REPORT**

## **K. OLD BUSINESS**

### **1. RESOLUTION NO. 2018-94 A RESOLUTION APPROVING A UTILITY EASEMENT AGREEMENT BETWEEN PUEBLO WEST METROPOLITAN DISTRICT AND SAN ISABEL ELECTRICAL ASSOCIATION, INC. (SIEA)**

Director French motioned for the approval of the resolution as presented, seconded by Director Smith. Ayes: Leonard, French, Proal, Zupan, Smith. Nays: None. Abstained: None. Motion carried 5-0.

### **2. GROUSE DRIVE TRAFFIC REQUEST UPDATE**

Mr. Winters provided an update and indicated that Grouse Drive is a dead-end road adjacent to Highway 50. There is a service road that runs from the dead-end point to the wastewater treatment plant and there have been issues in the past with unauthorized traffic in that area. A road was constructed by the District in 2015-2016 with material and assistance provided by CDOT with the purpose of connecting the end of Grouse to Bill Dickey Drive as this road was intended to be used for emergency and local access only. As a result, there has been a significant increase in traffic volume as well as maintenance needs involving grading and dust control, which requires the application of magnesium chloride. The department recognizes that they need to do more, and will do so if resources are available. However, resources are limited at the moment due to the storms in July and several other storms. In reference to the speed limit on Grouse and speed limit signs, Mr. Winters explained that signage could be provided, but is unsure if the speed limit would be followed. Director French explained that when this agreement was done with CDOT the District had no intention in making it permanent. Mr. Winters explained that we were unable to find an inexpensive solution to keep people from the unauthorized area. A resident recommended that Hideaway Lane would be a good location to block access and avoid the issues.

Director French then expressed his concern regarding the access into PMI which is owned by the City of Pueblo. The District does not receive assistance from the City to alleviate the problem. Director French would like for Public Works to consider some ideas when the Highway 50 construction is done on how to close the access, but still have access for emergencies. In terms to the speed sign, Director French highly encouraged to post some signs which will give the sheriff department some recourse if they had to do that. The resident stated that part of the problem is the treatment plant being there and contractors using the area as a dumping ground, as well as trucks heading to the treatment plant that destroy the roads. Ms. Swearingen explained the reason for the trucks going to the treatment plants is to fill a large hole at the facility. She mentioned the possibility of a solution that would have to be discussed at an executive session. Director Leonard expressed her opposition to the road being open due to illegal dumping issues. Director Smith inquired about the current and proposed speed limit. It was determined that speed limit signs indicating 30 MPH will be posted on Grouse Drive.

**3. AVENIDA DEL ORO SPEED LIMIT REQUEST UPDATE**

Mr. Winters reported that Avenida Del Oro is a minor collector roadway and is posted 45 MPH, The speed limit was established by the Board through Resolution 797. Areas less dense such as this area have been established as a 45 MPH speed limit area versus other areas that are 35 MPH. Mr. Winters explained that a realistic speed limit is established by the limit obeyed by the reasonable majority of drivers which falls into the 85<sup>th</sup> percentile. Based on this area, Mr. Winters recommends to leave the established limit of 45 MPH unless there is a specific issue at a certain area.

Resident Strickland replied with his research discoveries. The road has areas that have 35 MPH speed limit already established. Resolution 797 was approved on January 12, 1988, which was 30 years ago. Mr. Strickland has observed Avenida Del Oro segments that have speed limits of 30, 35, and 45 miles per hour. Other roads with less density in Pueblo West have an established speed limit of 35. When the resolution was approved there where only four houses built in the area versus 65 at the current time. Mr. Curtis, Director of Public Works, indicated that the classification of the roads is what it is taken in to consideration and not the density. As growth changes this issue will continue to be explored. Director French referenced the date of the approval of the resolution and encouraged a review of the speed limit in the area based on the density difference from now versus when the resolution was approved. Director Zupan agreed.

**L. NEW BUSINESS**

**1. BOARD MEMBER ATTENDANCE DISCUSSION AND RECOMMENDATION**

Director Zupan highlighted the District’s core value of transparency and recommended that board meeting attendance be posted on the website as she feels it is important for attendance to be published due to being selected by the constituents and the responsibility they have as boards members to attend the meetings. There are very few reasons to be dismissed as an excuse absence. It was the consensus of the Board to publish member attendance on the District’s website.

**2. RESOLUTION NO. 2018-\_\_ A RESOLUTION APPROVING THE PURCHASE OF A SEWER VACUUM TRUCK**

Ms. Swearingen opened the discussion regarding the need to purchase a new sewer vac truck because the oldest vac truck is in disrepair and was a problem from the start, then added that \$30,000 more has been spent on fixing the truck that what the unit originally cost to purchase. There is an opportunity to purchase a demo truck this year, resulting in a potential savings of \$63,000, instead of waiting for the 2019 budget. Because of the demo model’s immediate availability, Ms. Swearingen inquired if the Board would approve purchase of the demo model now. Director French inquired about meeting the state requirements for sewer line cleaning, for which Rusty Etheredge explained how at one point we were behind in meeting the state requirements for a year and a half to two years, but had caught up with the purchase of the newer truck. The old truck has 287 fleet service orders. Director Leonard expressed her concern regarding the purchasing policy not being met by purchasing the vacuum truck in this manner. A discussion was held regarding tools from the old truck which have been utilized. The Board determined the issue of not having a second vacuum truck does not fall in to the emergency category per the current purchasing policy. It was mentioned that the state mandate that every sewer line in the district is cleaned every three years could potentially be violated due to having one sewer truck and the intent is to avoid the issue. After further discussion, it was determined that Ms. Swearingen will wait to purchase a new truck and request it in the 2019 budget. The District will follow the purchasing policy and get competitive bids. Also, the Board requested to review the current purchasing policy.

**3. RESOLUTION NO. 2018-95 A RESOLUTION APPROVING LICENSE AGREEMENT BETWEEN PUEBLO WEST METROPOLITAN DISTRICT AND THE FEDERAL AVIATION ADMINISTRATION (FAA), TO MAINTAIN A RESTRICTED ACCESS POINT BETWEEN HONOR FARM AND E. MOUNTAINSIDE DRIVE**

Director Leonard motioned for the approval of the resolution as presented, seconded by Director Smith. Ayes: Leonard, French, Proal, Zupan, Smith. Nays: None. Abstained: None. Motion carried 5-0.

**M. ANNOUNCEMENTS**

See Agenda for list.

**N. ADJOURN**

There being no further business to come before the Board, President Zupan adjourned the meeting at 7:15 pm. The next regular meeting is scheduled for October 9, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

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Secretary

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Approved 10/9/2018