



PUEBLO WEST METROPOLITAN DISTRICT

109 E. Industrial Blvd • PO Box 7005 • Pueblo West, Colorado 81007
Administrative Offices (719) 547-2000 • Fax (719) 547-2833

**REGULAR BOARD MEETING
729 E. GOLD DRIVE
TUESDAY, MAY 28, 2019 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 729 E. Gold Drive, Pueblo West, Colorado, on May 28, 2019; at the hour of 6:00 P.M. President Zupan called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**

D. ROLL CALL

President Zupan called the roll: Director Mike French, Director Judy Leonard, Director Doug Proal, and Director Matt Smith, and President Terry Zupan were present.

Also present was Nina Vetter, District Manager; Harley Gifford, General Counsel; Laura Savage, Assistant to the District Manager; Jay-Michael Baker, Communications and Engagement Manager; Jim Blasing, Streets & Roads Manager; Laurie Cozzetto, Community Development Director; Bradley Curtis, Public Works Director; Todd Hutchens, Fleet Manager; and 13 Audience Members.

E. APPROVAL OF AGENDA

President Zupan motioned for the approval of the agenda. Motion was moved by Director French and seconded by Director Smith. Motion unanimously passed.

F. APPOINTMENT OF OFFICERS

President Zupan opened the floor for nominations for Officers of the Pueblo West Metropolitan District Board of Directors. Motion carried 5-0.

Director Zupan moved to nominate Director Doug Proal for the Office of President. Director French moved to close the nomination, and it was seconded by Director Smith. Motion carried 4-0 as Director Proal abstained.

Director French moved to nominate Director Matt Smith as Vice President of the Board. Director Proal moved for the closure of the motion, and it was seconded by Director Leonard. Motion carried 5-0.

Director Proal moved to nominate Director Judy Leonard as Secretary of the Board. Director French moved for the closure of the motion, and it was seconded by Director Smith. Motion carried 5-0.

Director Smith moved to nominate Director Mike French as Treasurer of the Board. Director Leonard moved for the closure of the motion, and it was seconded by Director Smith. Motion carried 5-0.

G. INTRODUCTION OF NEW EMPLOYEES

Reena Baca, Administrative Assistant I in the Administration Department; Keith Hannafious, Light Equipment Operator; Charles Irwin, Light Equipment Operator; Cody Laduke, Light Equipment Operator, and Tracy Normandin, Light Equipment Operator; were introduced to the Board.

H. CITIZEN'S COMMENTS

There were none.

I. COMMITTEE REPORTS

Director Smith reported on the progress with the Aquatic Center Committee, which has moved forward with citizen feedback mechanisms.

Director Leonard attended PACOG, where a census presentation was given and Commissioner Hart discussed Pueblo area CDOT projects. There is potential for extra funds to be allocated to Highway 50. At the Southeastern Conservancy District meeting, spring run-off and the ability to use water for hemp cultivation was discussed.

J. DIRECTOR'S COMMENTS

President Proal addressed the Board, and thanked them for their confidence to lead as the Board President for the next year.

Director Leonard shared that cars used the trail during Pueblo West High School's graduation event, and that she spoke with Carol Cosby regarding signage and improvements to the gate access.

Director Zupan inquired if the shale berm at the end of Grouse Drive has improved traffic and illegal dumping issues.

K. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the Consent Agenda, seconded by Director French. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

1. FINANCE REPORTS

L. OLD BUSINESS

1. PRESENTATION AND DISCUSSION OF COMCAST FRANCHISE AGREEMENT RENEWAL

Mr. Gifford provided a copy of the current agreement and noted there is little room for negotiation. A future resolution will be brought to the Board for renewal approval.

2. DISCUSSION AND DECISION REGARDING 2019-2020 COMMITTEES

President Proal addressed the open committees and interests of each board member. After discussion, the Board agreed to continue finalization of the committees to the next meeting and to reappoint Director French to the 1-year term for the Desert Hawk Management Board.

3. RESOLUTION 2019-051 A RESOLUTION APPOINTING A MEMBER TO THE DESERT HAWK GOLF COURSE AT PUEBLO WEST MANAGEMENT BOARD

Director Zupan motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

4. RESOLUTION 2019-052 A RESOLUTION AMENDING THE BYLAWS FOR THE PUEBLO WEST METROPOLITAN DISTRICT

Director French motioned for the approval of the resolution, seconded by Director Zupan. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

5. UPDATE OF COUNTY 1A PROJECTS AFFECTING FLAP-NICHOLS AND SAFE SCHOOL ROUTES

Bradley Curtis stated in October 2018, the Board executed the Reimbursement Agreement and Memorandum of Agreement to avoid loss of Federal funding and in advance of finalizing an agreement with the County, utilizing 1A Funds. On May 10, 2019, staff received a draft Intergovernmental Agreement from the County's counsel to review at the same time and it is under County staff review. It is the intent to bring both 1A and FLAP Grant IGA's will be brought to the Board at a later date. Additionally, the \$275,000 Safe Routes to School Project at Swallows Charter Academy is currently not budgeted by the District, yet a portion of the design, bidding and construction of the project will be covered by 1A funds. SCA's original plan did not include roadway and sidewalk improvements, but is now included. Mr. Curtis answered Board questions and will bring a second update at a later time.

M. NEW BUSINESS

1. RESOLUTION 2019-053 A RESOLUTION APPROVING DREISSENIID MUSSEL LARVAE MONITORING IGA

Director French motioned for the approval of the resolution, seconded by Director Smith. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

2. RESOLUTION 2019-054 A RESOLUTION ACCEPTING QUALIFIED CONTRACTORS & UNIT PRICING FOR ON-CALL ASPHALT INSTALLATION SERVICES

Director Zupan motioned for the approval of the resolution, seconded by Director Leonard. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

3. REQUEST TO SUBMIT LETTER OF SUPPORT FOR CDOT BUILD GRANT / I25

Bradly Curtis recommended the Board strongly support the DOT's Better Utilizing Investments to Leverage Development (BUILD) grant program for the region's Military Access, Mobility and Safety Improvement Project. This federal investment of \$25 million would combine with over a \$99 million commitment from the Colorado Department of Transportation (CDOT) and El Paso County. The pooled funding will facilitate the reconstruction of I-25 in each direction and other safety-related improvements, along the 8-mile portion of the I-25 South corridor between Colorado Springs and Fountain. After discussion, it was the consensus of the Board to submit the letter of support.

4. RESOLUTION 2019-055 A RESOLUTION APPROVING THE PURCHASE AND REPLACEMENT OF FIVE (5) DISTRICT WORK TRUCKS

Director French motioned for the approval of the resolution with the caveat that corresponding surplus funds returns to Streets and Roads, seconded by Director Smith. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

5. RESOLUTION 2019-056 A RESOLUTION APPROVING THE PURCHASE OF A SEWER VACUUM TRUCK

Director French motioned for the approval of the resolution, seconded by Director Zupan. Ayes: French, Leonard, Proal, Smith, Zupan. Nays: none. Abstained: none. Motion carried 5-0.

6. REQUEST OF SUPPORT FOR FUTURE CONSTRUCTION OF COLORADO ARMY NATIONAL GUARD FACILITIES

Bradley Curtis recommended the Board support the future construction of a Colorado Army National Guard (COARNG) Field Maintenance Support Facility and Readiness Center in the Pueblo West vicinity. Staff identified a

suitable property to meet the needs of both these functions on a single parcel and believe that this project will be of benefit to the public, the local community and the COARNG. After discussion, it was the consensus of the Board to submit the request of support.

7. BLACK HILLS ENERGY PROPOSED PURCHASE OF DISTRICT OWNED PROPERTY

Black Hills Energy Representative Seth Boutilier stated an application to purchase property had been made. President Proal noted the Board is not prepared to accept the offer. The parcel runs along the industrial park and is on Industrial Blvd. It was chosen as a suitable substation site to support reliable and abundant power as the industrial park continues to grow. The location reduces redundancy, moves lines away from homes, and would allow use of a mono pole. It would connect to the existing Desert Cove substation and relive it from overload. Mr. Boutilier showed the pole route on the screen and indicated where new construction would occur, and areas where easements exist and where new easements would need to be granted. A discussion ensued regarding holding a public hearing, discussion of the purchase of the property, and the prior project plan. The Board requested Mr. Boutilier return at a future date with a presentation, and that a potential public hearing be held at that time.

N. CITIZEN'S COMMENTS

Elizabeth Mielke, 1261 N. Parkridge Dr, provided documentation and spoke in opposition to the Black Hills Energy project. She expressed concern about the Board's previous resolution in support of the previous project, then requested information about future economic development plans within the industrial park, and potential revenue from BHE's purchase of the parcel.

Lew Quigley, 1225 N. Parkridge Drive, provided several observations regarding the Black Hills Energy project, expressing concern that it is difficult to make a decision with little information, then noted that property owned by the District is owned by the people. He eluded to the role of the Pueblo Area Council of Governments, then requested the Board make a decision based upon long-term goals and change.

O. ANNOUNCEMENTS AND EVENTS

See Agenda for list.

P. ADJOURN

There being no further business to come before the Board, President Proal adjourned the meeting. The next regular meeting is scheduled for June 11, 2019 at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 729 E. Gold Drive, Pueblo West, Colorado.

Secretary

Approved 06/25/2019