



PUEBLO WEST METROPOLITAN DISTRICT

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**SPECIAL BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
MONDAY, MAY 7, 2018 – 6:00 P.M.**

MINUTES

A. CALL TO ORDER

President Leonard called the meeting to order at 6:00 p.m.

B. ROLL CALL

Directors Barbara Bernard, Terry Zupan, and Judy Leonard were present. Directors Mark Carmel and Mike French were absent and excused.

Also present was District Manager Darrin Tangeman; Laura Savage, Assistant to the District Manager; Carol Cosby, Parks and Recreation Director; Jay-Michael Baker, Community Engagement Manager; and 15 members of the audience.

C. CITIZENS ACADEMY PRESENTATION ON PARKS & RECREATION AND COMMUNITY ENGAGEMENT

Ms. Cosby provided a PowerPoint presentation, and provided information on her background. She has been with the District over 20 years, has a family, and coaches District 70 athletics in her spare time. She provided the vision and mission of the department, discussed the Wildly Important Goals, and introduced staff members. Ms. Cosby thoroughly detailed all the facilities, trails, and green space she oversees, as well as the main responsibilities of the maintenance and office staff. She also discussed the master plan, which was updated in 2014, and noted the community is far below standard levels of parks. Currently 18.1 miles of Parks & Rec maintained trails exist and over 7 miles of future trails are planned. Ms. Cosby discussed funding for the trails and described how Conservation Trust Funds are used. An IGA with District 70 provides use of facilities and parks. The department offers seven sports, and is considering adding lacrosse, and all volunteer coaches undergo background checks and complete certifications. Recreational classes are offered, such as Preschool Pals and karate, senior activities include water aerobics and stretching classes, and aquatics at the outdoor pool and at the Pueblo Regional Center. The department also supports several events in the community, such as the Halloween Bash, Independence Day Parade, Holiday in Lights Parade, and Tom Sawyer Fishing Derby. Community outreach efforts include two food drives and a present drive during the holidays, and work with recreation classes from CSU-Pueblo. Ms. Cosby presented the budgets for the department and the swimming pool. The pool capacity is 144, and the District employs lifeguards who are mostly students. The department has a tree and bench program for residents to purchase as a tribute to family members who have passed. A Citizen Advisory Committee assist the department with events, planning stages, and move the department forward. Great Outdoor Colorado (GOCO) grants and Colorado Department of Transportation (CDOT) assist with funds to complete and accomplish projects within the community. Some funds were received from the Southern Delivery System (SDS) project. Future projects include trails, an indoor aquatic center, completion of Civic Park phases, a north side park, and expansion of programs.

Mr. Baker is the Communications and Engagement Manger, and he oversees the Information Technology department and serves as the backup Public Information Officer for the fire department. He then provided a PowerPoint presentation discussing what community engagement means. A recent poll indicates the number one fear among Americans is the government. Part of Mr. Baker’s duty is to increase transparency and educate the public on how and why the District operates the way it does. He discussed the CRM called MyPuebloWest and the District’s website. The District has a presence on several social media platforms. The fiscal transparency module on the website assists with providing information to the public. An updated annual report will be available soon, and the District’s blog is an avenue to share information. A community survey assists the District to improve areas where residents indicate are issues, such as the roads. The website’s agenda center was showcased as well as the public Laserfiche portal that will provide residents a way to view public documents. Mr. Tangeman discussed volunteer opportunities and funding mechanisms for the aquatic center.

D. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting at 9:02 P.M. The next regular meeting is scheduled for April 30, 2018, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved 6/12/2018