



PUEBLO WEST METROPOLITAN DISTRICT

109 E. Industrial Blvd • PO Box 7005 • Pueblo West, Colorado 81007
Administrative Offices (719) 547-2000 • Fax (719) 547-2833

**REGULAR BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
TUESDAY, APRIL 10, 2018 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on April 10, 2018; at the hour of 6:00 P.M. President Leonard called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**

D. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Terry Zupan, Director Mike French, and President Judy Leonard were present. Director Mark Carmel was absent and unexcused.

Also present was District Manager Darrin Tangeman; Harley Gifford, Legal Counsel; Laura Savage, Assistant to the District Manager; Brian Caserta, Fire Chief; Brad Curtis, Public Works Director; Jay-Michael Baker, Community Engagement Manager; Shawn Winters, Assistant Engineer; Scott Eilert, Utility Director; seven residents and eight employees.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda with the removal of item L-5; seconded by Director French. Motion unanimously passed.

F. SPECIAL PRESENTATIONS

1. COMMUNITY PRIORITY SURVEY REPORT

The purpose of the survey was to engage residents and proactively seek out community values, concerns and aspirations; incorporate them into the decision-making process; and establish a positive relationship and ongoing partnership with the community to ensure the community's proprieties and values continue to shape services. Mr. Baker reported that the recent 2017 Community Priority Survey collected 1,053 responses between January 30 and March 29, 2018. The statistically significant sampling was representative of the general population, and the survey has a 98% confidence level with a 3.17% margin of error. Mr. Baker described the nature of the 22 questions that were broken into categories: Priorities in the next year; Combined service satisfaction levels; Public Works: Road Maintenance and Engineering; Parks and Recreation; Covenant Enforcement and Community Development; Fire and Emergency Services; Water and Wastewater; Public Communications; and Basic demographic questions. Data indicated that 45.01% of residents believe Streets and Road Maintenance should be the top priority in 2018 and into the near future, and generally the results were within approximately 5-10 percentage points of the 2016 survey. Mr. Baker noted that community engagement had increased based upon the 2016 results to engage residents on the issue of road conditions and possible solutions in Pueblo West.

An additional question was added to the 2017 survey asking residents, "Nationwide, the cost of road maintenance continues to increase faster than the tax revenue to support it. As a result, the Pueblo West community currently has an increasing funding gap for road infrastructure maintenance and improvement. Pueblo West Metro District currently budgets \$2.7 million annually for streets and roads, but research indicates a minimum of \$3.3 million in additional annual funding is needed to maintain our streets and roads at community standards. By approving a dedicated road sales tax, Pueblo West Metro has the option to offset the tax burden to local residents by capturing sales tax revenue from non-Pueblo West residents, to include the 1.9 million Lake Pueblo State Park visitors who purchase items in our community every year. If approved by voters, revenue from the dedicated sales tax can only be used for roads in accordance with Colorado Revised Statute 32-1-1106, which strictly limits the sales tax to only be used to increase the existing Pueblo West Metro road maintenance and engineering budget and not supplant any existing funding dedicated to streets and roads. Would you support a sales tax in Pueblo West dedicated ONLY to road maintenance and engineering?" In response to this question, 75.6% of residents support a sales tax for roads, while 24.4% do not.

Additionally, residents were asked "If you answered YES that you would support a sales tax dedicated ONLY to road maintenance and engineering, what amount of sales tax percent would you approve? (percent and estimated associated revenue per year):" with possible answers of 1%, 1.25%, 1.5%, 1.75%, 2%, or 2.25%. In response, the three amounts with the greatest support were 1% with 47.87% of residents supporting, 1.25% with 18.52% of residents supporting, and 1.5% with 14.95% of residents supporting.

Mr. Tangeman clarified that CRS 32-1-1106 states tax revenue could be utilized for specific items and is not to be used to supplant funds. The second priority was the Fire Department, and third priority is Parks and

Recreation. Engagement efforts are increasing for the Community Development and Committee of Architecture departments as well. Director French proposed that future engagement efforts clearly delineate supplemental versus substitution regarding the road sales tax revenue, and provide an indication of where the revenue would be spent. Director Zupan expressed concern regarding the sample size, to which Mr. Tangeman noted it is a scientifically significant size considering the small size of the community.

G. CITIZEN'S COMMENTS

There were no citizen's comments.

H. COMMITTEE REPORTS

Director Bernard reported the Pueblo Conservancy District recently met and the current levee project is approximately 90% complete. Due to an early release of water in the river, the contractor was forced to remove equipment prior to completion. In addition, the Conservancy District assisted with a Bessemer Ditch break and provided material and equipment for repair. Director Bernard plans to attend the next Committee of Architecture meeting.

I. DIRECTOR'S COMMENTS

Director French commented he attended the past three citizens' academy sessions and commended staff on their high level of preparations and standards in engaging residents. He noted he will not be in attendance at the May 8, 2018 board meeting.

Director Bernard echoed Director French's sentiments regarding the Citizens' Academy, and noted that the community should be proud of the talented staff in each department. Also, on April 21 the Pueblo West Women's League will be hosting a shredding event at the Pueblo West Library.

President Leonard noted April 21 is also the date of the Pueblo West Spring Cleanup. Also, she reminded the Board to follow meeting policy and procedures to avoid confusion when recording actions in the minutes.

J. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the Consent Agenda; seconded by Director French. Ayes: Bernard, Zupan, French and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

- 1. FINANCIAL REPORTS AS PRESENTED**
- 2. DISTRICT MANAGER REPORT AS PRESENTED**
- 3. MINUTES OF JANUARY 9, JANUARY 18, 2018**

K. OLD BUSINESS

1. DISCUSSION AND RECOMMENDATION FOR CONTINUANCE OF PUBLIC OUTREACH BY DISTRICT STAFF

Mr. Tangeman showed the Board a section of the May 9, 2017 minutes where staff presented multiple solutions regarding the Public Works total budget and roadway deterioration, then the Board granted approval to engage the public. The 2016 Community Priority Survey results had been analyzed and information was relayed to the Board. A funding gap had been identified, and several solutions were presented: devolving the roads back to gravel, reviewing, amending, or removing the road IGA with Pueblo County, and a 1% sales tax on roads. At the time, the Board directed staff to engage residents on the three proposed solutions.

Mr. Tangeman requested to continue community engagement. President Leonard encouraged staff to continue discussions with the community regarding roads solutions. Director Zupan recognized the engagement efforts as positive for the community and highly recommended continuance, to which Director French agreed. Director Bernard also supported the efforts. It was the consensus of the Board for staff to continue engaging the public regarding the aforementioned solutions for roads within Pueblo West.

2. UPDATE ON PUEBLO ELECTRIC UTILITY COMMISSION

Mr. Tangeman stated the PEUC meetings are open to the public, then reported a communications firm may be hired to share information on the commission's mission and to educate the residents of Pueblo. Regarding the impact to Pueblo West, there are potential implications. If the City is successful in condemning Black Hills Energy and takes over their assets by August 2020, the results would potentially leave Pueblo West with a stranded distribution system. Black Hills Energy could own the distribution system but the City would own the generation facilities. The Commission is hiring a consultant that will also review impacts to Pueblo West and Canon City. Mr. Tangeman will continue to push for Pueblo West to be included in discussions and to be considered during decisions in the best interest of the community.

3. RESOLUTION NO. 2018-39 RESOLUTION APPROVING A WRITTEN COMMUNICATIONS TECHNOLOGY POLICY FOR THE PUEBLO WEST METROPOLITAN DISTRICT

Director Zupan motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan, French and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

L. NEW BUSINESS

1. RESOLUTION NO. 2018-40 A RESOLUTION APPROVING A COUNTYWIDE ALL HAZARDS MUTUAL AID AGREEMENT FOR ASSISTANCE BETWEEN THE PUEBLO WEST METROPOLITAN DISTRICT FIRE

DEPARTMENT AND VARIOUS PUEBLO COUNTY FIRE DEPARTMENTS

Director Zupan motioned for the approval of the resolution; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

2. RESOLUTION NO. 2018-41 A RESOLUTION APPROVING THE REPLACEMENT AND PURCHASE OF A PUEBLO WEST FIRE DEPARTMENT CUSTOM CLASS A PUMPER

Director Zupan motioned for the approval of the resolution; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

3. RESOLUTION NO. 2018-42 A RESOLUTION AWARDDING THE ROAD MAINTENANCE MATERIALS PURCHASE AND SALES AGREEMENT – 2018 TO TEZAK HEAVY EQUIPMENT CO., INC. dba T.H.E. AGGREGATE SOURCE

Director Bernard motioned for the approval of the resolution; seconded by Director Zupan. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

4. RESOLUTION NO. 2018-43 A RESOLUTION TO PURSUE DEPARTMENT OF LOCAL AFFAIRS (DOLA) GRANT DOLLARS FOR THE STATES AVENUE LIFT STATION (LS3) PROJECT

Director Zupan motioned for the approval of the resolution; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 4-0.

5. DIRECTOR CARMEL REQUEST FOR APPROVAL TO ATTEND THE 2018 ARKANSAS RIVER BASIN WATER FORUM

Item was removed.

M. ANNOUNCEMENTS

See agenda for list.

N. EXECUTIVE SESSION

President Leonard motioned to move into executive session and cited item as indicated below. The motion was seconded by Director Bernard. Motion carried 4-0 to go into executive session.

- 1. §24-6-402(4)(e), C.R.S., DEVELOPING STRATEGY FOR NEGOTIATIONS, INSTRUCTING NEGOTIATORS, AND DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS; DISTRICT EASEMENT NEGOTIATIONS**

O. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting. The next regular meeting is scheduled for April 24, 2018, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved 10/9/2018