



PUEBLO WEST METROPOLITAN DISTRICT

109 E. Industrial Blvd • PO Box 7005 • Pueblo West, Colorado 81007
Administrative Offices (719) 547-2000 • Fax (719) 547-2833

WORK SESSION
109 E. INDUSTRIAL BOULEVARD
WEDNESDAY, MARCH 14, 2017 – 4:00 P.M.

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on March 14, 2017; at the hour of 4:32 P.M. President Leonard called the Work Session to order.

A. CALL TO ORDER

B. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Mark Carmel, Director Terry Zupan, and President Judy Leonard were present. Director Mike French was excused.

Also present was District Manager Darrin Tangeman; Harley Gifford, Legal Counsel; Scott Eilert, Utilities Director; and Yolanda Baca.

C. EXECUTIVE SESSION

President Leonard stated the need to move into executive session and cited items as indicated below. The motion was moved by Director Zupan; Motion passed unanimously to go into executive session.

1. §24-6-402(4)(A) C.R.S. "CONCERNING THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY INTEREST"
WILDHORSE EASEMENT AQUISION
2. §24-6-402(4)(A) C.R.S. "CONCERNING THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY INTEREST"
SALE OF DISTRICT OWNED PROPERTY
3. §24-6-402(4)(E) C.R.S. "DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS"
PUEBLO COUNTY RECREATIONAL MARIJUANA SALES TAX REVENUE IGA

D. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting at 5:27 P.M. The next regular meeting is scheduled for March 14, 2017, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved 3/28/2017



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**REGULAR BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
TUESDAY, MARCH 14, 2017 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on March 14, 2017; at the hour of 6:00 P.M. President Leonard called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**

D. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Terry Zupan, and President Judy Leonard were present. Director Mike French was excused.

Also present was District Manager Darrin Tangeman; Harley Gifford, Legal Counsel; Laura Savage, Administrative Clerk; Jay-Michael Baker, Community Engagement Manager; Tammy Nordyke, Finance Director; Scott Eilert, Utilities Director; Dan Centa, Public Works Director; Dave Cosby, Support Services Director; Brian Caserta, Fire Chief; Carol Cosby, Parks & Rec Director; Janet Davidson, HR Manager; Amy Horton, IT; and eight residents.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda. Motion unanimously passed.

F. SPECIAL RECOGNITION AND GUESTS

1. Jim Quam introduced George Reichert in the water department, Dave Cosby introduced Jeffrey DeHerrera in the facilities department, and Jim Blasing introduced Tolly Ivey in the Streets Department.
2. Carol Cosby and Darrin Tangeman introduced Eddie Ruiz, who was the first cohort for the Veterans Local Government Management Fellowship in the program and served as a Deputy Parks & Recreation Director for four months. Mr. Ruiz assisted with daily duties, inventory, program management, assisted with field maintenance, and helped with the Halloween Bash and distributed food baskets. Mr. Tangeman highlighted Mr. Ruiz' military accomplishments and wished him the best in his future local government career. Mr. Ruiz shared how positively the Pueblo West community and employees received him, and he immediately felt at ease on his first day in a non-military job.
3. District Attorney Jeff Chostner greeted the Board and highlighted his department, staff, and duties. He stated 10,000-12,000 cases are handled a year, and two-thirds of the cases are juvenile, while one-third are repeat offenders and more serious crimes. Mr. Chostner introduced two of his staff members, then stated he insists his employees live in Pueblo County and expects community involvement. Several of his attorneys have received distinctive recognition awards. The number of cases tried has doubled over the past eight years. Crime in Pueblo County has decreased 7% since 2013. Mr. Chostner stated Pueblo West is the safest place to live in the county.

G. PUBLIC HEARING ON 2016 BUDGET AMENDMENT

At 6:27 pm Director Leonard recessed the regular meeting and opened the public meeting. Tammy Nordyke stated the 2016 budget must be amended to include a \$625 donation to the Parks & Rec department. The board had no questions and there were no comments, so Director Leonard closed the public hearing and resumed the regular meeting.

H. CITIZEN'S COMMENTS

There were no comments.

I. COMMITTEE REPORTS

There were no committee reports.

J. DIRECTOR'S COMMENTS

Director Bernard stated that an active shooter exercise in the administration building occurred last week, and liked the proactive exercise that took place. The Pueblo West Women's League approved \$12,000 donations to benefit the community including \$1,500 to Parks & Rec, funds for the annual Halloween bash, and schools. Regarding the previous ethics claim on the past agenda, she stated there were no grounds based upon the evidence. Director Leonard stated the ethics violation complaint will be put on the March 28 meeting.

Director Zupan has been receiving resident complaints regarding the Pueblo West View being tossed throughout the community. Parents had complained about the road near Cedar Ridge, and the Streets & Roads department fixed the gravel road the next day.

Director Carmel respectfully accepts Director Bernard's comments and commended the investigative team for finding no basis. He stated he was unprepared to comment, then recollected contentious times when he, Director Leonard, and Director Bernard were elected. In a meeting with Commissioner Ortiz, Director Carmel was able to discuss public works issues and modifying the Road IGA. He will participate on a subcommittee to find efficiencies. Then, Director Carmel apologized for responding to Director Bernard and stated he will no longer communicate with her.

K. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the consent agenda as presented. Motion passed 4-0.

- 1. FINANCIAL REPORTS AS PRESENTED**
- 2. DISTRICT MANAGER REPORT AS PRESENTED**
- 3. MINUTES OF REGULAR AND SPECIAL MEETINGS OF FEBRUARY 14, FEBRUARY 15, AND FEBRUARY 28, 2017 AS PRESENTED**

L. OLD BUSINESS:

1. PERSONNEL POLICY DISCUSSION

Darrin Tangeman reviewed a policy proposed by Director French where employees can donate PTO to individuals who had none, and then he voiced several recommendations regarding limits and rules. Director Zupan asked to table the policy changes and requested a work session.

2. RESOLUTION NO. 2017-10 A RESOLUTION APPROVING A WRITTEN DONATION POLICY FOR THE PUEBLO WEST METROPOLITAN DISTRICT BOARD OF DIRECTORS

Director Zupan motioned for the approval of the above resolution, seconded by Director Bernard. Ayes: Leonard, Bernard, Zupan, Carmel. Nays: None. Abstained: None. Motion carried 4-0.

3. RESOLUTION. 2017-11 A RESOLUTION APPROVING A FIRE PROTECTION SERVICE AGREEMENT BETWEEN COLORADO SPRINGS UTILITIES, AN ENTERPRISE OF THE CITY OF COLORADO SPRINGS, A COLORADO HOME RULE CITY AND MUNICIPAL CORPORATION AND THE PUEBLO WEST METROPOLITAN DISTRICT

Director Carmel motioned for the approval of the above resolution, seconded by Director Zupan. Ayes: Leonard, Bernard, Zupan, Carmel. Nays: None. Abstained: None. Motion carried 4-0.

4. MARCH OF DIMES MUDD VOLLEYBALL REQUEST

The March of Dimes agreed to the modification of the agreement in that the land will be donated and they will pay the hydrant rate of \$5.30 per 1,000 gallons. Mr. Tangeman recommended approval; Board support was unanimous.

5. LEGISLATIVE UPDATE

Harley Gifford reviewed the chile license plate, board member number increase, and marijuana tax bills. The lattermost regards the legality of Colorado's marijuana industry, and a bill has been introduced to the committee of local government in an attempt to clear up some issues regarding the matter. The bill was passed unanimously. Rep. Esgar's Pueblo chile bill was also passed, and it would introduce a new license plate featuring the Pueblo Chile. The bill that would allow special districts to change their composition from five board members to seven board members; the bill has passed through the House and has been introduced to the Senate. After detailing each bill Mr. Gifford then answered questions from the board.

M. NEW BUSINESS:

1. RESOLUTION NO. 2017-12 AMENDING RESOLUTION NO. 2016-57 ESTABLISHING BUDGET AND APPROPRIATIONS BY FUND FOR PUEBLO WEST METROPOLITAN DISTRICT PUEBLO COUNTY, COLORADO, FOR THE CALENDAR YEAR 2016 AND AUTHORIZING FUND AMENDMENTS

Director Bernard motioned for the approval of the above resolution, seconded by Director Zupan. Ayes: Leonard, Bernard, Zupan, Carmel. Nays: None. Abstained: None. Motion carried 4-0.

2. RESOLUTION NO. 2017-13 A RESOLUTION APPROVING THE PURCHASE OF NALCO CHEMICALS

Director Carmel motioned for the approval of the above resolution, seconded by Director Zupan. Ayes: Leonard, Bernard, Zupan, Carmel. Nays: None. Abstained: None. Motion carried 4-0.

3. RESOLUTION NO. 2017-14 A RESOLUTION APPROVING A PERFORMANCE AGREEMENT BETWEEN THE PUEBLO WEST METROPOLITAN DISTRICT AND GMACK PROPERTIES, LLC.

Director Bernard motioned for the approval of the above resolution, seconded by Director Carmel. Ayes: Leonard, Bernard, Zupan, Carmel. Nays: None. Abstained: None. Motion carried 4-0.

4. PWMD GRADER REPAIR PURCHASE ORDER REQUEST

Dave Cosby provided history on road grader purchases, and highlighted the 3rd oldest machine which lost the main transmission. A bearing was lost inside the transmission case, causing broken gears and contaminated hydraulics. A total of \$6,000 has already been invested in repair, and complete repair costs approximately \$30,000. Labor is \$110 per hour. A road grader can be rented for approximately \$6,000 and it is too expensive to completely replace the machinery. Jim Blasing explained the importance of need and depth of loss due to the

breakdown. Director Carmel moved to authorize the repair of the grader and not exceed \$45,000; it was seconded by Director Zupan. Unanimous.

N. ANNOUNCEMENTS:

See agenda for list.

O. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting at 8:05 P.M. The next regular meeting is scheduled for March 28, 2017, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved 3/28/2017