



PUEBLO WEST METROPOLITAN DISTRICT

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**REGULAR BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
TUESDAY, MARCH 13, 2018 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on March 13; at the hour of 6:00 P.M. President Leonard called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**

D. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Terry Zupan, Director Mike French, and President Judy Leonard were present. Director Mark Carmel was unexcused and not present at the time of roll call, but arrived at 6:03 pm.

Also present was Harley Gifford, Legal Counsel; Laura Savage, Assistant to the District Manager; Kim Swearingen, Deputy Utility Director; Scott Eilert, Utility Director; Mary Bullock, Human Resources Manager; Jay-Michael Baker, Community Engagement Manager; Shawn Winters, Assistant Engineer; and 10 audience members.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda; it was seconded by Director French. Motion unanimously passed.

F. SPECIAL RECOGNITION

John Federico, Engineering Technician, was recognized by the Board as the Employee of the 1st Quarter.

G. CITIZEN'S COMMENTS

There were no citizen's comments.

H. COMMITTEE REPORTS

Director Bernard reported the new Committee of Architecture members were seated at the recent meeting, and positions were elected.

Director Carmel reported that Action 22 is hosting a rural Broadband summit and encouraged all to attend.

I. DIRECTOR'S COMMENTS

Director French recognized Laura Savage for her efforts with the Pueblo City-County Library District's recent championship win as the Engaging Local Government Leaders Best Public Library in America. Also, he discussed a recent accident at the round-a-bout on Purcell where an individual hit the logo sign and left the scene.

Director Bernard attended the Greater Pueblo Chamber Legislative Breakfast where she met Representative Navarro's replacement. She stated Senator Garcia spoke about CDOT funds and the effect on Education funds that could potentially be replaced and given to CDOT. Also, she attended the Pueblo West Womens League who recently approved \$13,910.19 in donations to the community, including \$2,500 to Pueblo West Parks and Rec for the Halloween Bash and holiday baskets. Lastly, the flag at Liberty Point Park is missing and is seeking the responsible party to replace it.

Director Carmel seconded Director French's commendations regarding the Pueblo City-County Library District, and commended Laura Savage for assisting with the social media campaign, then referenced a Pueblo Chieftain article and editorial that embodies the culture of Pueblo West Metro and staff, and the support the Board gives staff to promote the community and residents. Additionally, the Pueblo West High School athletes continue to excel in sports. Lastly, Director Carmel commended the Fire Department for continuing their hard work after the recent fire truck accident.

Director Zupan noted numerous accidents have occurred at the intersection of McCulloch Blvd and Avenida del Oro, and stated the flashing lights at the intersection do not reduce accidents and that location.

President Leonard thanked the community for assisting in the cleanup of dumped items in the area of the Honor Farm and the southeast portion of the District. Another cleanup is scheduled for March 31.

J. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the Consent Agenda; seconded by Director Bernard. Ayes: Bernard, Zupan, French, Carmel and Leonard. Nays: None. Abstained: None. Motion carried 5-0.

- 1. FINANCIAL REPORTS**
- 2. DISTRICT MANAGER REPORT**

Mr. Gifford noted House Bill 18-1039 recently passed, and in 2020 the Board seats will be for one three-year term and in 2022 the Board seats will be for one three-year term. The terms will then return to four-year terms with elections in odd years.

K. OLD BUSINESS

- 1. RESOLUTION NO. 2018-30 A RESOLUTION APPROVING THE PURCHASE OF A FORD F550 CAB & CHASSIS WITH A KNAPHIDE UTILITY BOX**

Director Carmel motioned for the approval of the resolution as presented; seconded by Director Zupan. Ayes: Bernard, Zupan, French, Carmel, and Leonard. Nays: None. Abstained: None. Motion carried 5-0.

- 2. RESOLUTION NO. 2018-31 A RESOLUTION AWARDDING IFB-2018-0131 THE TRACT 220 AND STATES AVENUE LINEAR INFRASTRUCTURE PROJECT TO PATE CONSTRUCTION, INC.**

Director Carmel motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan, French, Carmel, and Leonard. Nays: None. Abstained: None. Motion carried 5-0.

- 3. DISCUSSION ON PROPOSED SOCIAL MEDIA POLICY**

Mr. Baker provided highlights of the proposed policy and stated a finalized policy will be brought to the Board at a later date. A social media policy currently does not exist, yet it is standard practice for local government entities to adopt such policy. A discussion was held on utilizing social media in addition to face-to-face community engagement efforts, yet the policy is needed to provide guidelines in navigating online communication efforts.

L. NEW BUSINESS

There was no new business.

M. ANNOUNCEMENTS

See Agenda for list.

N. ADJOURN

There being no further business to come before the Board, Member Carmel adjourned the meeting at 6:36 pm. The next regular meeting is scheduled for March 27, 2018 at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved July 24, 2018