



PUEBLO WEST METROPOLITAN DISTRICT

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**REGULAR BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
TUESDAY, FEBRUARY 27, 2018 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on February 27; at the hour of 6:00 P.M. President Leonard called the Regular Meeting to order.

- A. CALL TO ORDER**
- B. INVOCATION, SIMON FARIAS**
- C. PLEDGE OF ALLEGIANCE**

D. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Terry Zupan, and President Judy Leonard were present. Director Mike French was absent and excused. Director Mark Carmel was absent and unexcused.

Also present was District Manager Darrin Tangeman; Harley Gifford, Legal Counsel; Laura Savage, Assistant to the District Manager; Laurie Cozzetto, Community Development Director; Brian Caserta, Fire Chief; Brad Davidson, Division Chief; Tim Mitchell, Division Chief; Dave Cosby, Procurement Director; Shawn Winters, Assistant Engineer; Jay-Michael Baker, Community Engagement Manager; Scott Eilert, Utility Director; and 18 members of the audience.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda; it was seconded by Director Bernard. Motion unanimously passed.

F. SPECIAL RECOGNITION

- 1. RESOLUTION NO. 2018-23 A RESOLUTION RECOGNIZING JAMES MAGGARD FOR HIS DISTINGUISHED AND OUTSTANDING SERVICE AS A MEMBER OF THE PUEBLO WEST METROPOLITAN DISTRICT COMMITTEE OF ARCHITECTURE**

Director Bernard motioned for the approval of the above resolution; seconded by Director Zupan. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

- 2. RESOLUTION NO. 2018-24 A RESOLUTION RECOGNIZING BRYAN KENT SHELMAN FOR HIS DISTINGUISHED AND OUTSTANDING SERVICE AS A MEMBER OF THE PUEBLO WEST METROPOLITAN DISTRICT COMMITTEE OF ARCHITECTURE**

Director Bernard motioned for the approval of the above resolution; seconded by Director Zupan. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

G. SPECIAL INTRODUCTIONS

Laurie Cozzetto introduced Jennifer Mitchell and Rick Dickerson as the two new appointed Committee of Architecture members. Tim Mitchell introduced Curtis O'leary as the department's new Firefighter/Paramedic, and Jay-Michael Baker introduced Leah Drummond as the Community Engagement Intern.

H. SPECIAL PRESENTATIONS

- 1. CDOT BUSTANG SERVICE TO PUEBLO COUNTY**

Mr. Prillwitz was not available.

- 2. PUEBLO COUNTY SHERIFF OFFICE UPDATE**

Captain Dawn Ballas and Acting Bureau Chief Leroy Moora provided a presentation that included information on the department's bureaus and statistics regarding Pueblo West community. In 2017 the SWAT team responded to 11 call outs, where only 1 was in Pueblo West. Regarding responses to marijuana grows, 16 were investigated on the north side and only 7 were illegal, and 38 were investigated on the south side where only 13 were illegal. Seventeen suspects were convicted and 21 are still pending adjudication. A total of 34 staff are assigned to Pueblo West. There are 32 assigned sectors for the Neighborhood Watch program. There were a total of 14,470 calls for service in 2017 in Pueblo West, with a majority on the south side of the community. Retail and auto thefts have decreased from 2016, yet auto accidents and citations have slightly increased. The department continues to partner with the District to provide coverage and assistance for community events. All schools in the community have conducted active threat training. Also, the department continues to support and appreciate community partnerships.

I. CITIZEN'S COMMENTS

Zach Swearingen introduced himself as a candidate for Pueblo County Commissioner for District 3. He then shared why he is running, stated he is a military veteran, and then asked for the Pueblo West community's support.

Laura Savage reminded the audience to vote for the Pueblo City-County Library District in the Engaging Local Government Leaders contest for the best public library.

Joe Mahaney inquired if the water department's Appendix A would be updated on the District's website.

J. COMMITTEE REPORTS

Director Bernard will report on the Pueblo Conservancy District and the Committee of Architecture at the next board meeting.

President Leonard stated she is now the Chair of the Pueblo Area Council of Governments. A recent meeting had presentation on a tube-type of transportation. The Planning & Commission board had a postponement on the Verizon Tower.

K. DIRECTOR'S COMMENTS

Director Bernard noted that she had a recent knee replacement, and apologized for not standing for the Pledge of Allegiance.

Director Zupan thanked everyone in the audience for attending, congratulated the two new Committee of Architecture members, and then thanked the two old members for their tenure with the committee.

President Leonard commented about residents who addressed the Board at a previous meeting about trash and dumping issues, rode with a resident, and viewed the dump sites. She will work with Pueblo County, the City of Pueblo, and Colorado State Parks to get the area cleaned up.

L. APPROVAL OF CONSENT AGENDA

Director Zupan motioned for the approval of the Consent Agenda; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

- 1. FINANCIAL REPORTS**
- 2. DISTRICT MANAGER REPORT**
- 3. MINUTES OF NOVEMBER 28, DECEMBER 12, AND DECEMBER 15, 2017**

M. OLD BUSINESS

1. FIRE DEPARTMENT 48/96 SCHEDULE UPDATE

Tim Mitchell provided the 3rd quarter update and reported there has been no significant change with staff responses to the quarterly survey. Three firefighters have left the department during the 3rd quarter, and exit interviews indicated that they did not leave due to the 48/96 schedule. Recruiting and interviews for the replacement firefighters indicate the 48/96 schedule was part of their decision to apply. The trial period ends April 16, 2018, then the Board will be briefed for a final overview of the trial period.

2. RESOLUTION NO. 2018-25 A RESOLUTION APPROVING THE PURCHASE OF FOUR (4) 2018 CHEVROLET SILVERADO 1500 TRUCKS AND ONE (1) 2018 CHEVROLET TAHOE

Director Zupan motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

3. RESOLUTION NO. 2018-26 A RESOLUTION APPROVING AN AMENDED INTERGOVERNMENTAL AGREEMENT BETWEEN THE PUEBLO WEST METROPOLITAN DISTRICT AND THE STATE OF COLORADO DEPARTMENT OF TRANSPORTATION FOR THE EAST/WEST COMPLETION

Director Bernard motioned for the approval of the resolution as presented; seconded by Director Zupan. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

4. RESOLUTION NO. 2018-27 A RESOLUTION APPROVING AN AMENDED INTERGOVERNMENTAL AGREEMENT BETWEEN THE PUEBLO WEST METROPOLITAN DISTRICT AND THE COLORADO DEPARTMENT OF TRANSPORTATION

Director Zupan motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

5. RESOLUTION NO. 2018-28 A RESOLUTION ENTERING INTO AN AGREEMENT WITH JVA FOR BIDDING AND CONSTRUCTION ADMINISTRATION ENGINEERING SERVICES

Director Zupan motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

6. SOCIAL MEDIA POLICY DISCUSSION

Jay-Michael Baker provided a draft Social Media Policy, which was originally discussed with the Board in May 2017. Mr. Baker highlighted that social media use and communication will be secondary to other means of communication due to the fluidity and changing of social media platforms. The District only has control of the website where information will be pushed out from there. Also, he noted social media is ineffective in relaying complex issues and recommends engaging residents in community meetings. However, social media is effective in crises issues such as wildfires and floods. Posts generated by the public that are an attack in nature will not

be allowed. Efforts will be made to resolve issues offline, and posts may be considered a public record. Mr. Baker briefly read through the policy. After discussion, the draft policy will be reviewed with staff and a final draft will be brought to the Board for final approval.

N. NEW BUSINESS

1. RESOLUTION NO. 2018-29 A RESOLUTION TO EXECUTE AND SUBMIT PUEBLO COUNTY'S CONSERVATION TRUST FUND FUNDING ASSISTANCE AGREEMENT FOR APPROVAL

Director Zupan motioned for the approval of the resolution as presented; seconded by Director Bernard. Ayes: Bernard, Zupan and Leonard. Nays: None. Abstained: None. Motion carried 3-0.

O. ANNOUNCEMENTS

See Agenda for list.

P. EXECUTIVE SESSION

President Leonard motioned to move into executive session and cited item as indicated below. It was moved by Director Zupan to enter into the executive session; motion unanimously passed.

**1. §24-6-402(4)(F), C.R.S., PERSONNEL MATTERS
DISTRICT MANAGER**

Q. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting at 7:06 pm. The next regular meeting is scheduled for March 13, 2018 at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved July 24, 2018