



Pueblo West Metropolitan District

109 E. Industrial Blvd • PO Box 7005 • Pueblo West, Colorado 81007
Administrative Offices (719) 547-2000 • Fax (719) 547-2833

**REGULAR BOARD MEETING
109 E. INDUSTRIAL BOULEVARD
TUESDAY, JANUARY 10, 2017 – 6:00 P.M.**

MINUTES

The Board of Directors of The Pueblo West Metropolitan District met at 109 East Industrial Boulevard, Pueblo West, Colorado, on January 10, 2017; at the hour of 6:00 P.M. President Leonard called the Regular Meeting to order.

A. CALL TO ORDER

**B. INVOCATION
MCPHEETERS**

RON

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

President Leonard called the roll: Director Barbara Bernard, Director Mark Carmel, Director Mike French, Director Terry Zupan, and President Judy Leonard were present.

Also present was District Manager Darrin Tangeman; Harley Gifford, Legal Counsel; Laura Savage, Administrative Clerk; Jay-Michael Baker, Community Engagement Manager; Jim Blasing, Streets & Roads Manager; Dan Centa, Public Works Director; Shawn Winters, Public Works Engineer; Greg Saweikis, Purchasing Director; and Dave Cosby, Support Services Director.

E. APPROVAL OF AGENDA

Director Zupan motioned for the approval of the agenda as presented. Motion unanimously passed.

F. SPECIAL PRESENTATION, CHELSEA POCH, MARCH OF DIMES

Chelsea Poch highlighted the fact that \$25,000 was raised in 2016 and a max of 36 teams was met. Ms. Poch is looking at August 5th, 2017 as the date for the next tournament, and is requesting a water and land donation. Ms. Poch also noted the positive economic impact on the community. Director French requested review of the donation policy, perhaps the March of Dimes could pay a minimum of \$100. Director Carmel asked if the donation was put into the budget, to which the reply is there is an unnamed donation of \$5,000. In 2016 the water donated was just over \$1,000.00, and Mr. Tangeman noted the economic impact of \$49,000 is what the region receives in return.

Director Carmel motioned for the approval of the donation subject to the condition that the proper accounting of the water donated as the District's sponsorship would be accounted for by the water enterprise. Ayes: Carmel. Nays: Leonard, Bernard, Zupan, French. Abstained: None. Motion failed 1-4.

Director Carmel motioned for the approval of the donation with the amendment that a Standard Operating Procedure be held to determine future donations. Ayes: Bernard, French, Carmel. Nays: Zupan, Leonard. Abstained: None. Motion carried 3-2.

A resolution and contract will be presented at the January 24, 2017 board meeting.

G. CITIZEN'S COMMENTS

There were no citizen's comments.

H. COMMITTEE REPORTS

Director Bernard stated that the Conservancy District meeting to be held on January 11, 2017 will discuss future financing for the balance of levee work.

I. DIRECTOR'S COMMENTS

Director French expressed the desire for a board meeting to establish board goals. Director French would ideally like to establish goals with department heads, and would be to be in touch with the departments, as the Board loses track with different departments. The meeting would also be informational so as to envision goals and develop strategic planning, in addition to the substantive discussion of issues.

Director Carmel inquired about a contract for 12-14 lot sales, which was expected to close by end of year, and Harley Gifford noted that it did close on date required in 2016. Director Carmel also stated that a resident contacted him during the previous snow storm, that on Sweetwater Drive at 8 p.m. on January 5th, noting that the road was not graded and had 6 inches of snow, which resulted in EMS and fire vehicles having difficulty navigating. Jim Blasing noted the priority route was followed, utilized 2 plows and 2 graders to use.

Director Bernard asked about status of the community foundation. Mr. Tangeman noted he has spoken with other organizations to find alternate avenues, and recommended a listing on the next agenda. Also, Director Bernard asked if the District will be involved with the current legal issues with Pueblo County and marijuana issues. Mr. Gifford recalled a previous meeting with CML and stated it would be Board direction in order to support the County or not.

President Leonard attended the inauguration of the Pueblo County Commissioners and the District Attorney.

J. APPROVAL OF CONSENT AGENDA

Director Bernard motioned for the approval of the consent agenda as presented. Motion passed 5-0.

1. **FINANCIAL REPORTS AS PRESENTED**
2. **DISTRICT MANAGER REPORT AS PRESENTED**
3. **MINUTES OF NOVEMBER 22, NOVEMBER 30, DECEMBER 13, AND DECEMBER 15, 2016 AS PRESENTED**

K. OLD BUSINESS:

1. **RESOLUTION NO. 2017-01 A RESOLUTION DESIGNATING THE PUBLIC AREAS FOR POSTING OF MEETING NOTICES FOR CALENDAR YEAR 2017**

Director French motioned for the approval of the above resolution. Ayes: Leonard, Bernard, Zupan, French, Carmel. Nays: None. Abstained: None. Motion carried 5-0.

2. **INCORPORATION STUDY UPDATE**

Darrin Tangeman stated that the cost of an incorporation study should be refreshed by obtaining quotes. Once grants are approved, the project would go out to RFP to receive the most responsive proposal. Hours expended will not exceed 10 to 15 hours and costs will be zero to none for the District. Discussion was held on the RFP process, incorporation ballot process, and dual layers of government.

3. **RESOLUTION NO. 2017-02 A RESOLUTION APPROVING THE PURCHASE A JOHN DEERE 544K FRONT LOADER**

Director Zupan motioned for the approval of the third option of the above resolution. Ayes: Leonard, Bernard, Zupan, French, Carmel. Nays: None. Abstained: None. Motion carried 5-0.

L. NEW BUSINESS:

1. **RESOLUTION NO. 2017-03 A RESOLUTION AWARDDING THE 2017 ROAD BASE MATERIALS PURCHASE AND SALE AGREEMENT TO TEZAK HEAVY EQUIPMENT CO., INC., dba T.H.E. AGGREGATE SOURCE**

Director Bernard motioned for the approval of the above resolution. Ayes: Leonard, Bernard, Zupan, French, Carmel. Nays: None. Abstained: None. Motion carried 5-0.

2. **POLICY DISCUSSION ON PURCHASE OF RESIDENTIAL WATER TAPS**

A discussion was held regarding the current policy of building to commence within 12 months after a water tap is purchased. Director French proposed water taps be sold regardless of building timeframe. Properties would then become improved, and a monthly availability of service fee would be collected. After discussion between staff and the Board, Director French directed staff to draft a new policy.

Joe Mahaney commented on those who want to improve lots, and developers who do not want to pay the PIF and pass it on to the home buyer. He agrees that it should be changed.

3. **2017 COLORADO WATER CONGRESS CONFERENCE REQUEST**

Director Carmel requested attendance to and support of attending. It would come out of water enterprise budget, and Utility Director Eilert did not budget for Director Carmel to attend. Director Carmel highlighted benefits of him attending. Director Carmel motioned for the approval of the above request. Ayes: Carmel. Nays: Bernard, Zupan, Leonard. Abstained: None. Motion failed 3-1.

M. ANNOUNCEMENTS:

See agenda for list.

N. ADJOURN

There being no further business to come before the Board, President Leonard adjourned the meeting at 7:43 P.M. The next regular meeting is scheduled for January 24, 2017, at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 109 East Industrial Boulevard, Pueblo West, Colorado.

Secretary

Approved 1/24/2017