



# PUEBLO WEST Colorado

BOARD OF DIRECTORS  
PUEBLO WEST METROPOLITAN DISTRICT

REGULAR MEETING  
OCTOBER 9, 2018  
109 E. INDUSTRIAL BOULEVARD - BOARDROOM  
6:00 PM

**A. CALL TO ORDER: PRESIDENT TERRY ZUPAN**

**B. INVOCATION: CARRIE WEST, SONRISE CHURCH**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. APPROVAL OF THE AGENDA**

**F. INTRODUCTION OF NEW EMPLOYEES**

JOSH MILLS - LIGHT EQUIPMENT OPERATOR, STREETS & ROADS DIVISION

LEONARD MOORE JR - LIGHT EQUIPMENT OPERATOR, STREETS & ROADS  
DIVISION

JAMES MONTERA - LIGHT EQUIPMENT OPERATOR, STREETS & ROAD DIVISION

WALTER MACK - VETERANS LOCAL GOVERNMENT MANAGEMENT FELLOW,  
FLEET DIVISION

**G. CITIZEN'S COMMENTS**

**H. COMMITTEE REPORTS**

**I. DIRECTOR'S COMMENTS**

**J. APPROVAL OF CONSENT AGENDA**

*(THE PRESIDENT WILL REMOVE ANY CONSENT AGENDA ITEM UPON REQUEST BY ANY DIRECTOR OR  
ASSIGNED STAFF. REMOVED ITEMS WILL BE CONSIDERED SEPARATELY BY THE BOARD IMMEDIATELY  
FOLLOWING THE CONSENT AGENDA, OR BE CONTINUED TO ANOTHER MEETING DATE, OR HANDLED IN A  
MANNER OTHERWISE DETERMINED AT THE DISCRETION OF THE BOARD.)*

**J.1. FINANCIAL REPORTS**

Documents:

[Summary of Investments September 2018.pdf](#)

[25K Report 092218-100518.pdf](#)

[Board Financial Summary 09-30-2018.pdf](#)

**J.2. DISTRICT MANAGER REPORT**

Documents:

[DM Report October 9 2018.pdf](#)

### **J.3. MINUTES**

Documents:

[Minutes - 2018-04-10 Special Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-04-10 Regular Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-04-24 Regular Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-07-26 Special Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-07-26 Special COA Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-08-03 Special Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-09-25 Regular Board Meeting Minutes - draft.pdf](#)  
[Minutes - 2018-09-26 Special Meeting Minutes - draft.pdf](#)

### **K. OLD BUSINESS**

#### **K.1. DISCUSSION REGARDING HILL RANCH AND CHAFFEE COUNTY MEETING**

PRESENTER: PAUL FLACK, KIM SWEARINGEN

#### **K.2. DISCUSSION REGARDING A RESOLUTION IN SUPPORT OF 1% SALES TAX**

PRESENTER: HARLEY GIFFORD

### **L. NEW BUSINESS**

#### **L.1. RESOLUTION NO. 2018-\_\_ A RESOLUTION AWARDING A CONTRACT TO CARNATION BUILDING SERVICES FOR THE OUTSOURCING OF JANITORIAL SERVICES**

PRESENTER: JEFFREY DEHERRERA

Documents:

[2018 Custodial RFP Bid Tab.pdf](#)  
[2018 Custodial Summary Score Sheet.pdf](#)  
[Janitorial - Resolution.pdf](#)  
[Janitorial - Background Paper.pdf](#)

#### **L.2. ANNOUNCEMENT OF PUEBLO WEST METROPOLITAN DISTRICT'S DISTRICT MANAGER FINALISTS**

PRESENTER: TERRY ZUPAN

#### **L.3. AMEND DISTRICT MANAGER RECRUITMENT TIMELINE**

PRESENTER: TERRY ZUPAN

### **M. ANNOUNCEMENTS**

1. AGENDA SETTING MEETING WITH DIRECTORS ZUPAN AND SMITH  
THURSDAY, OCTOBER 11, 2018 AT 9:00 AM – BOARDROOM

2. COMMITTEE OF ARCHITECTURE  
THURSDAY, OCTOBER 11, 2018 AT 5:30 PM – BOARDROOM

3. ECONOMIC DEVELOPMENT COMMITTEE MEETING MONDAY, OCTOBER 15, 2018 AT 10:30 AM – BOARDROOM

4. BUDGET WORKSHOP  
TUESDAY, OCTOBER 16, 2018 FROM 3:30 PM – 6:30 PM – BOARDROOM

5. REGULAR BOARD MEETING AND BUDGET HEARING  
TUESDAY, OCTOBER 23, 2018 AT 6:00 PM – BOARDROOM

6. DISTRICT MANAGER FINALISTS EVENTS  
TUESDAY, OCTOBER 24, 2018

7. EMPLOYEE HEALTH AND SAFETY FAIR  
THURSDAY, OCTOBER 25, 2018 AT FIRE STATION #3

**N. EXECUTIVE SESSION**

**N.1. §24-6-402(4)(B), C.R.S., CONFERENCES WITH AN ATTORNEY FOR THE LOCAL PUBLIC BODY FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS**

**N.2. §24-6-402(4)(F), C.R.S., PERSONNEL MATTERS; DISTRICT MANAGER SECOND ROUND INTERVIEW SCHEDULE AND DISCUSSION**

**O. ADJOURN**