



PUEBLO WEST *Colorado*

**BOARD OF DIRECTORS
PUEBLO WEST METROPOLITAN DISTRICT**

**REGULAR MEETING
JUNE 26, 2018
109 E. INDUSTRIAL BOULEVARD - BOARDROOM
6:00 PM**

A. CALL TO ORDER: PRESIDENT TERRY ZUPAN

B. INVOCATION: BRYAN KELSEN

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. APPROVAL OF THE AGENDA

F. INTRODUCTION OF NEW EMPLOYEES

F.1. PUEBLO WEST HIGH SCHOOL INTERNS

SAMUEL MITCHELL, LEGAL DEPARTMENT
MIKAYLA LERCH, LEGAL DEPARTMENT
JAZZALYN MARSH, FINANCE DEPARTMENT

PRESENTER: DARRIN TANGEMAN

G. SPECIAL GUESTS

G.1. KATHLEEN OATIS AND STEVEN BALCEROVICH, DISTRICT LOBBYISTS

G.2. JAMES OLONIA, PUEBLO SCHOOL FOR ARTS AND SCIENCES

H. SPECIAL PRESENTATIONS

H.1. 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

PRESENTER: LARRY DAVELINE, CPA

H.2. PROPOSAL FOR ZONE 251 AND NORTH TANKS

PRESENTER: KIM SWEARINGEN AND JVA

Documents:

1770.12c - Zone 251 Distribution Improvement Project Memo 20180612.pdf
20180613.pdf

I. CITIZEN'S COMMENTS

J. COMMITTEE REPORTS

K. DIRECTOR'S COMMENTS

L. APPROVAL OF CONSENT AGENDA

(THE PRESIDENT WILL REMOVE ANY CONSENT AGENDA ITEM UPON REQUEST BY ANY DIRECTOR OR ASSIGNED STAFF. REMOVED ITEMS WILL BE CONSIDERED SEPARATELY BY THE BOARD IMMEDIATELY FOLLOWING THE CONSENT AGENDA, OR BE CONTINUED TO ANOTHER MEETING DATE, OR HANDLED IN A MANNER OTHERWISE DETERMINED AT THE DISCRETION OF THE BOARD.)

L.1. FINANCIAL REPORTS

Documents:

[25K Report 060918-062218.pdf](#)

L.2. DISTRICT MANAGERS REPORT

PRESENTER: DARRIN TANGEMAN

Documents:

[L-2 DM Report June 26 2018.pdf](#)

L.3. MINUTES

Documents:

[2018-06-11 Special Meeting Minutes.pdf](#)
[2018-06-12 Regular Board Meeting Minutes.pdf](#)
[2018-06-19 Special Meeting Minutes.pdf](#)

M. OLD BUSINESS

M.1. STATUS UPDATE ON THE DISTRICT IT BACKUP SERVER

PRESENTER: MICHAEL FOECHTERLE

M.2. STATUS UPDATE ON THE DEPARTMENT OF LOCAL AFFAIRS ENERGY AND MINERAL IMPACT GRANT HEARING, AND IDENTIFYING A MEMBER OF THE BOARD TO ATTEND

PRESENTER: KIM SWEARINGEN

M.3. STATUS UPDATE ON THE COMPREHENSIVE FISCAL AND SUSTAINABILITY ANALYSIS AND APPROVAL OF THE REQUEST FOR QUALIFICATIONS

PRESENTER: DARRIN TANGEMAN

M.4. STATUS UPDATE ON THE PUEBLO COUNTY PROPOSAL TO PROVIDE FUNDS FOR AN ELECTRIC VEHICLE CHARGING STATION AT THE PUEBLO CITY-COUNTY LIBRARY DISTRICT PUEBLO WEST LOCATION

PRESENTER: DARRIN TANGEMAN

M.5. FINALIZATION OF APPOINTMENTS TO BOARDS, COMMITTEES, TASK FORCES AND ORGANIZATIONS

PRESENTER: TERRY ZUPAN

Documents:

[Committee Appointments.pdf](#)

M.6. DISTRICT CRITICAL INCIDENT REPORT REVIEW AND UPDATE

PRESENTER: DARRIN TANGEMAN

M.7. RESOLUTION NO. 2018-__ A RESOLUTION RECOGNIZING PUEBLO WEST METROPOLITAN DISTRICT AS A BOARD-MANAGER FORM OF GOVERNMENT AND DESIRE TO SEEK INTERNATIONAL CITY/COUNTY MANAGERS ASSOCIATION (ICMA) RECOGNIZED COUNCIL/BOARD-MANAGER GOVERNMENT

PRESENTER: DARRIN TANGEMAN

Documents:

[M-7 ICMA 18-027 Council Manager FOG Brochure_final 10-16-17.pdf](#)
[M-7 ICMA 302618_Council-Manager or Strong Mayor - The Choice is Clear.pdf](#)
[M-7 ICMA Ordinance Creating Managers Position \(REV\) 6-26-09.pdf](#)
[M-7 ICMA Recognition Application \(Revised\) 8-10-17.pdf](#)

N. NEW BUSINESS

N.1. MOBILE DEVICE POLICY DISCUSSION AND REVIEW

PRESENTER: MICHAEL FOECHTERLE

Documents:

[N-1 Mobile Device Policy 2018 - Final.doc](#)

N.2. PROPOSED NOVEMBER 6, 2018 BALLOT LANGUAGE

PRESENTER: DARRIN TANGEMAN

Documents:

[N-2 32-1-1004\(2\)\(f\).pdf](#)
[N-2 32-1-1106.pdf](#)
[N-2 Proposed Ballot Language.pdf](#)

N.3. RESOLUTION NO. 2018-__ AUTHORIZING PARTICIPATION IN THE NOVEMBER 6, 2018 COORDINATED ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL

PRESENTER: DARRIN TANGEMAN

Documents:

[N-3 Resolution 2018-____ Resolution appointing DEO.pdf](#)

N.4. A DISCUSSION IN REGARD TO APPROVING CONSULTANT SELECTION AND NEGOTIATIONS FOR PROFESSIONAL SERVICES FOR HRRR GRANT ROADWAY PROJECTS

PRESENTER: BRADLEY CURTIS AND SHAWN WINTERS

Documents:

[HRRR - 2018 Background.pdf](#)
[HRRR - RFP2018-PW002-HRRR Projects_FINAL with ADD.pdf.pdf](#)

N.5. RESOLUTION NO. 2018-__ A RESOLUTION APPROVING A COMMERCIAL ACCESS PERMIT APPLICATION FOR 480 E MCCULLOCH BOULEVARD

PRESENTER: SHAWN WINTERS

Documents:

[2018 Background - 480 McCulloch \(Campground\).docx](#)
[Pictures.pdf](#)
[Pueblo West Campground Map.jpg](#)
[Zoning Map.pdf](#)
[RESOLUTION No.2018_APPROVING A COMMERCIAL ACCESS PERMIT APPLICATION FOR 480 E McCULLOCH BLVD.pdf](#)

N.6. RESOLUTION NO. 2018-__ A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN PUEBLO WEST METROPOLITAN DISTRICT, A COLORADO SPECIAL DISTRICT, AND PUEBLO COUNTY, ON BEHALF OF THE PUEBLO COUNTY SHERIFF'S OFFICE, EMERGENCY SERVICES BUREAU FOR SHARED COMMUNICATIONS SITE AND SYSTEMS

PRESENTER: DAVE COSBY AND JOSHUA JOHNSON

Documents:

[N-6 BOCC Resolution.pdf](#)
[N-6 Resolution 2018-____ Resolution approving MOU.pdf](#)

O. ANNOUNCEMENTS

1. 4TH OF JULY ANNUAL WET & DRY PARADE
REGISTRATION MAY 1 TO JUNE 29, 2018

THEME: SHE'S A GRAND OLD FLAG

2. COMMITTEE OF ARCHITECTURE MEETING
THURSDAY, JUNE 28, 2018 AT 5:30 PM – BOARDROOM

3. AGENDA SETTING MEETING WITH DIRECTORS ZUPAN AND FRENCH

TUESDAY, JULY 3, 2018 AT 9:00 AM – BOARDROOM

4. INDEPENDENCE DAY, WEDNESDAY, JULY 4, 2018
DISTRICT OFFICES WILL BE CLOSED

5. CITIZENS ACADEMY BEGINS THURSDAY, JULY 5, 2018
APPLY AT [HTTPS://PUEBLOWESTMETRO.COM/CITIZENSACADEMY](https://pueblowestmetro.com/citizensacademy)

6. REGULAR BOARD MEETING
TUESDAY, JULY 10, 2018 AT 6:00 PM – BOARDROOM

7. REGULAR BOARD MEETING
TUESDAY, JULY 24, 2018 AT 6:00 PM – BOARDROOM

8. SPECIAL BOARD MEETING WITH THE COMMITTEE OF ARCHITECTURE
TUESDAY, JULY 24, 2018 AT 4:00 PM – BOARDROOM

P. EXECUTIVE SESSION

**P.1. §24-6-402(4)(E), C.R.S., DEVELOPING STRATEGY FOR NEGOTIATIONS,
INSTRUCTING NEGOTIATORS, AND DETERMINING POSITIONS RELATIVE TO
MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS; SALE OF DISTRICT
OWNED PROPERTY**

**P.2. §24-6-402(4)(E), C.R.S., DEVELOPING STRATEGY FOR NEGOTIATIONS,
INSTRUCTING NEGOTIATORS, AND DETERMINING POSITIONS RELATIVE TO
MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS; SALE OF DISTRICT
OWNED PROPERTY**

P.3. §24-6-402(4)(F), C.R.S., PERSONNEL MATTERS; DISTRICT MANAGER

Q. ADJOURN